

HOLLES STREET 2000 ltd

PERSON SPECIFICATION

&

JOB DESCRIPTION

POST

MATERNAL MEDICINE FELLOW

GRADE:	Maternal Medicine Fellow
DURATION:	12 MONTHS FROM JULY 2027
REPORTS TO:	Prof. Fionnuala McAuliffe (research and clinical work)

MATERNAL MEDICINE FELLOW

Introduction:

The maternal medicine unit is one of the largest department of its kind in Ireland, staffed by consultants trained in Maternal Medicine: Prof Fionnuala McAuliffe, Prof Mary Higgins, Prof Shane Higgins, Dr Rhona Mahony, Dr Jenny Walsh.

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PROFESSIONAL QUALIFICATIONS, EXPERIENCE ETC.

The successful candidate must hold appropriate Irish Medical Council registration on the General Division of the Register of Medical Practitioners maintained by the Medical Council in Ireland.

SKILLS/ABILITIES/KNOWLEDGE & UNDERSTANDING:

It is recognised that for an appointee to function effectively as a Maternal Medicine Fellow (s)he;

- The successful candidate should ideally have spent two years in fulltime Obstetrics & Gynaecology and have MRCPI as a minimum.
- Would require the general confidence and support of consultant colleagues and management.
- Must demonstrate strong leadership skills
- Computer literacy in work processing, presentation and maintenance of databases would be advantageous, in addition to having a genuine interest in research.
- Must demonstrate the ability to liaise with colleagues on a range of issues and work effectively within a team
- Has a deep knowledge and understanding of the services provided by the NMH
- Is knowledgeable of current professional quality and audit issues/accreditation process.
- Must demonstrate the ability to plan and organise effectively.

- Must demonstrate strong communication, influencing and interpersonal skills, including the ability to build and maintain relationships.
- Must show resilience and composure.
- Must demonstrate an openness to change.
- Must demonstrate integrity and ethical stance.

CARING ATTRIBUTES:

Must possess caring and empathetic qualities and demonstrate these attributes in the course of employment.

PERSONAL HEALTH AND WELLBEING:

Any person holding the office of Maternal Medicine Fellow must be fully competent and capable of undertaking the duties attached to the office and be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.

PROFILE/DUTIES/RESPONSIBILITIES

The successful candidate would be expected to have significant input into weekly maternal medicine rounds in the liaison with Anaesthetic colleagues, to discuss the management of complex maternal medicine cases with internal medicine physicians across the city.

The successful candidate will be required to:

Attend the following clinics

- Monday afternoon preterm clinic
- Wednesday afternoon maternal medicine
- Friday morning diabetic clinic

1. Daily antenatal and postnatal ward rounds: Review all maternal medicine cases on antenatal and postnatal ward on a daily basis and discuss with one of the three maternal medicine consultants.
2. Weekly maternal medicine MDT meeting: Prepare cases and literature review for weekly maternal medicine MDT meeting and coordinate the scheduling of guest speakers and invited physicians depending on the clinical cases being discussed. After discussion of cases record meeting in patient record.
3. Literature on maternal medicine problems: Upload relevant articles to desktop in OPD and print them off for patients with those conditions
4. Pregnancy management plans: compile detailed pregnancy plans once they present please upload a relevant review article +/- one in pregnancy onto the chart so those caring for the patient have it available to them. Some of these cases require a pregnancy plan for first and second trimester and then another one for third trimester and delivery
5. Communication of Delivery plans – circulate plans that all members of NMH staff who may care for the woman.

In addition;

6. Fostering and implementing team working within the medical and multidisciplinary teams.
7. Implementing the measures required to meet accreditation requirements.
8. Implementing and compliance with risk management policy and provisions.
9. Ensure a consistency of approach in relation to application of corporate and ethical standards / clinical protocols in accordance with best practice.
10. Contributing to effective communications across the hospital and with external stakeholders.
11. Fostering a culture of teaching and research at the NM

OTHER PARTICULARS OF THE OFFICE

PROFESSIONAL COMPETENCE:

The successful candidate shall maintain his/her professional competence on an ongoing basis pursuant to any Medical Council professional competence scheme applicable to the medical practitioner. The hospital shall facilitate the maintenance of the professional competence pursuant to any Medical Council professional competence scheme applicable to the registered medical practitioner.

RESEARCH:

It is expected that the successful candidate would significantly contribute to research outputs in maternal medicine.

HOURS:

APPROX. 08.30 – 16.30.

Two nights per month (preferably Friday night) on call for general Obstetrics & Gynaecology would be available if the candidate so desired.

FLEXIBILITY:

This post requires a high level of flexibility to ensure the delivery of an effective and efficient service. Therefore, the post holder will be required to demonstrate flexibility on occasion as and when required by their manager.

DIGNITY AND WELFARE OF PATIENTS:

As a health care provider all staff are expected to behave towards patients in a caring, professional and responsible manner. In line with the national/hospital Trust in Care policy it is the duty and responsibility of all employees of the National Maternity Hospital, including this post holder, to report any concerns for the safety and welfare of patients to their line manager or head of department.

DIGNITY AT WORK:

All members of staff at the National Maternity Hospital have a right to be treated with dignity and respect and to work in a safe environment which is free from all forms of bullying, sexual harassment and harassment. Thus all staff of the National Maternity Hospital, including this post holder, have a responsibility to help maintain such a working environment. All employees must comply with the national/hospital Dignity at Work policy and ensure that their behaviour does not cause offence to fellow workers or any person with whom they come into contact during the course of their work.

CONFIDENTIALITY:

In the course of his / her employment, the person appointed may have access to or hear information concerning the medical or personal affairs of patients or staff or other health service business. Such records or information are strictly confidential and unless acting on instructions of an authorised officer on no account must information be divulged or discussed except in the performance of normal duty. In addition, records must never be left in such a manner that unauthorised persons can obtain access to them and must be kept in safe custody/destroyed in accordance with policy when no longer required.

DRESS CODE / UNIFORM:

Attire and personal appearance must, at all times, conform to a standard the Hospital considers appropriate. Staff attached to certain departments may be required to wear a uniform or other protective clothing. Where applicable any such requirements as detailed by the immediate supervisor must be adhered to at all times.

HYGIENE:

Being a health institution hygiene plays a central role in maintaining a clean and healthy environment for our patients, visitors and staff. All employees of the National Maternity Hospital must always be mindful of their responsibility to maintain a high standard of hygiene including personal hygiene and as part of their role within the hospital.

HEALTH AND SAFETY:

The Hospital is committed to providing a healthy and safe working environment for all staff. Each staff member has a legal obligation to carry out his/her duties in a safe and responsible manner in line with the Hospital policy as set out in the Hospital's safety statement, which is available in each department and on the hospital's intranet site and must be read and understood by all staff.

HEALTHCARE ASSOCIATED INFECTIONS (HAIs):

In order to reduce the risk of HAIs, compliance with Infection Prevention and Control policies and the attendance at infection control training, are essential for all staff members. It is paramount that each staff member practice good hand hygiene techniques. Staff members have a responsibility to report any obstacles to maintaining high standards of Infection Control and hand hygiene to their line manager or Infection Control Team

QUALITY:

To ensure the provision of the highest possible quality of service to our patients, all employees at the National Maternity Hospital have a responsibility to ensure adherence to and participation in internal and external quality control and assurance programmes on an ongoing basis.

HEALTH:

A candidate for and any person holding the office must be fully competent and capable of undertaking the duties attached to the office and be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.

GARDA VETTING:

Satisfactory Garda (Police) vetting is a condition of employment for this position. It is expected, **in advance of taking up this post** with the National Maternity Hospital, that you will have fully disclosed all information pertaining to any convictions recorded against you in the Republic of Ireland or elsewhere, or a statement of all convictions and/or prosecutions, successful or not, pending or complete, in the State or elsewhere as the case may be. Failure to do so will result in instant dismissal.

TENURE:

Twelve month fixed term contract

REMUNERATION:

Point 1 of the Registrar HSE Salary Scales will apply to this appointment. (currently €70,276)