



Job Description

Job Title:	Cleaner
Contract Type:	Part Time Permanent
Contract Hours:	10 Hours Per Week
Location:	Castleconnell, Limerick
Reporting to:	Centre Coordinator

Overall Purpose of the Post:

To action and implement the Enable Ireland Services Infection Prevention Control Systems and provide a high standard of cleaning to ensure the hygiene and maintenance required for all Enable Ireland premises

Key Responsibilities:

- Daily cleaning of Enable Ireland premises under the direction of the Manager or delegate, to include:
- Sanitise High Risk Frequently Touched Surfaces
- Sweeping, washing, hovering and buffing of floors
- Dry and damp dusting
- Cleaning of windows internally and externally as directed
- Clearing of crockery and cutlery
- Loading and unloading of dishwashers
- Hand washing of ware as required
- Washing of domestic items of laundry e.g. tea towels
- Cleaning of lavatories
- Cleaning of offices, meetings rooms etc. as required
- Cleaning of equipment / toys / therapy aids
- Safe operation of cleaning equipment (Washer / Dryer Machine, Buffer, Hoover)
- Restocking of toiletry requisites e.g. paper towels, toilet rolls and hand soaps
- Managing rubbish and waste disposal as directed
- Reporting any breakages, deficiencies or problems to relevant Services Manager.
- Participate in regular supervision
- To adhere to all record keeping requirements in accordance with agreed Enable Ireland Policies and Procedures including Manual Handling, Health & Safety, Infection Control
- To work to standards of hygiene as established by the line manager and senior domestic / housekeeping staff
- Attend training course as required by Enable Ireland
- Any other duties as requested, commensurate with grade

Health & Safety

- Compliance with best practice in all aspects of work and specifically in relation to safe handling and health and safety and security while on duty
- Ensure the appropriate use and maintenance of all equipment as required and appropriate
- Deliver high standards of maintenance and be alert to any possible danger, either from defects in premises or equipment, and bring these to the attention of the Facilities Manager or Designate.
- Report any incidents/concerns immediately and be part of the team to develop risk assessments.

This description is not restrictive and the post holder may be required to carry out other duties as requested by appropriate manager or designate.

To minimise exposure to breaches of GDPR, strict compliance is required in the course of carrying out the duties of this job and working with others. This will include, but is not limited to compliance with Enable Ireland's suite of GDPR Policies & Procedures, attending all GDPR training sessions and ensuring personal responsibility for implementing safeguards and measures as directed.

Terms & Conditions:

Responsible to:	Centre Coordinator
Probation:	A probationary period of 6 months applies, wherein three probationary meetings will take place to review your performance and suitability for appointment. The probationary period may be extended or terminated for any reason at Enable Ireland's discretion.
Salary:	The current salary scale for this post is €33,661 – €37,425 pro rata per Annum This pay scale is subject to increases in 2026 in accordance with the recent WRC agreement towards enhanced pay adjustments in Section 39 organisations
Annual leave:	Annual leave entitlement is 30 days pro rata per annum and proportionately less for less than 12 months service.
Pension Scheme:	Enable Ireland operates a contributory pension scheme, which all staff may join following start date.
Medical:	The successful candidate will be required to undergo a medical assessment.
Garda Clearance/ Police Clearance:	These will be required for all prospective employees who will undertake relevant work or activities relating to children or vulnerable persons.

**Sick Pay:
(If applicable)**

All periods of sickness exceeding two days must be medically certified. Weekly medical certificates are required thereafter. The Company reserves the right to have you examined by its own Doctor after 3 months continuous sick leave. Upon completion of 6 months continuous service with the Company sick pay will be as follows:

Full pay less social welfare for the first 13 weeks of sickness in any 12 month rolling period and half pay less social welfare for a further (13) weeks of sickness absence in the same 12 month rolling period

Redeployment

In exceptional circumstances the organisation reserves the right to redeploy you to an alternative role that is suitable to your skills and experience.