



Person Specification

Post: Relief Driver		Date Updated: June 2026
	Essential Criteria	Desirable Criteria
Qualifications and Experience:	A Clean Full Clean Manual Driving Licence Minimum of 5 years' driving experience Be eligible to work in the state	First Aid Training Experience in driving accessible passenger vehicles Experience of driving a minibus or large vehicle
Organisational and Professional Knowledge:	Excellent knowledge of road safety and highway code Demonstrate a positive attitude towards Adults with a disability and their parents/carers Demonstrate a general understanding of the philosophy and work undertaken in and by Enable	Experience of working in a health or social care setting Experience working with adults with a disability
Core Competencies:	Excellent driving skills Ability and willingness to undertake the safe lifting of clients and manual handling in line with staff training and accepted good practice. Ability and willingness to undertake regular vehicle maintenance in line with Transport guidelines or as requested by Line Manager Ability and willingness to complete all documentation as required by Transport guidelines and Line Manager	To demonstrate a good knowledge and experience of routine vehicular maintenance.

	Keep up to date records where required. Ensure that the bus is road worthy at all times and report any concerns immediately.	
Building & maintaining working relationships	Ability to communicate effectively with clients, carers/families and professional staff. Ability to demonstrate good interpersonal skills	
Team working	Ability to work as part of a team, use own initiative and to seek advice when necessary. Ability to take instruction, give feedback.	
Special Aptitudes	Ability to demonstrate an understanding of confidentiality and equal opportunities. Ability and willingness to be flexible in work and be responsive to changing demands.	