

Job Title & Grade	Central Decontamination Unit - CSSD Operatives
Campaign Reference #	102376
Closing Date	Monday 31 st August 2026 at 11.45pm
Duration of Post	Permanent
Specific T&C's of post	This is 39 hours per week five day over seven role working week/ shift work required. Annual Leave: 23 days per annum Remuneration is in accordance with the salary scale approved by the Department of Health: Current salary scale with effect from 1st June 2026: Grade, Code 5785, starting at Point 1 €42,033 and rising annually in increments: €43,117; €44,273; €45,382; €46,569; €47,790; €49,050.
Location of post	Children's Health Ireland at Temple Street
Reporting Arrangements	This post will report to the Ana Maria Ileni – Decontamination Manager
Key Working Relationships	The post holder will work closely with: • Decontamination Manger / Deputy Manager / Supervisor • Operations Directorate • Assistant Director of Nursing • Perioperative staff • Wards / Clinic staff • Contractors / medical representatives <i>Please note that this list is not exhaustive and key working relationships will change as the project moves from service development, construction completion, commissioning & transitioning to steady state.</i>
Purpose of the Role	The role of the CSSD Operatives is to assist the CDU/EDU team in the delivery of a high quality decontamination service to the hospital, under the supervision of the Decontamination Manger, Deputy Manager and or Supervisor in the CDU/EDU. His/her primary role is to assist in the provision of sterile and/or high level disinfected instruments, endoscopes, procedure packs and materials to Theatres, Wards and Departments in a timely manner for use during clean and/or sterile procedures.

	The CSSD Operatives will be directed on a daily basis under the supervision of Decontamination Manager / CDU Deputy / CDU Supervisor in relation to duties and responsibilities associated with service delivery for that day. The management team will decide which area or duties they will allocate to the CDU Technician for that day or part thereof. The CSSD Operative must ensure confidentiality for all patients and maintain and promote good working relations with all users of the CDU/EDU service.
Principal Duties and Responsibilities	Principle Duties • Focus on safe work practices in each area of the department with particular emphasis on infection prevention and control. • Assist in all areas of the decontamination life cycle, cleaning, disinfection, inspection, tray assembly, packaging, sterilization, collection, storage and delivery of medical devices in keeping with the Quality Standards of the Decontamination Unit ISO 13485:2016. • Assist in the maintenance of the Class 7 Clean Room Requirements. Mobilisation: • Transfer of instruments, sterile packs and consumables to other areas when required. • Collecting / delivering sets / RIMD to OT, wards and departments: where alternative arrangements are in place these will continue to apply, as appropriate. • Loading / unloading equipment. • Requirement to work repetitively for extended periods while carrying out processing tasks including periods of standing • Moving and lifting heavy items of equipment including lifting, pushing carts and trolleys and handling heavy items. • Operation of mechanical processing equipment including washer disinfectors, Dryers, ultrasonic cleaners, sterilisers and transport trolleys. • Adhere to the H/S regulation relating to manually handling practices. Communications: - Reporting / Documentation • Report changes noted in equipment, instruments, processes, materials or environment to the Department Manager, Deputy, Supervisor or Senior Staff member. • Documentation pertaining to CDU/EDU Quality System i.e. procedures, process and associated duties must be countersigned by the Decontamination Manager or Senior Staff Member as deemed necessary. • Accept and provide feedback on all activities carried out in the Department. • Report requests, queries from Theatre and other Departments, Wards and visitors to the Manager or senior staff member. • Willingness to further education in the area of sterile services e.g. attend study days/ specific training modules as deemed necessary by the Decontamination Manager. • Operate computer to assist in the tracking and tracing of instruments/equipment through the sterile cycle and willingness to undergo training for same. Other Responsibilities:

	• Receive visitors to the department with courtesy. • Do not allow unauthorized personnel to enter any internal area of the department. • Report all incidents and accident involving self, patients or visitors to Department Manager. • Attend in-service education as deemed appropriate by department Manager. • Assist with emergency first-aid if necessary. • Answer telephones and locate appropriate personnel when necessary. • Assist CDU/EDU staff with clerical duties. • Wash and disinfect all work benches, surfaces and sinks daily and shelving as required. • Clean and assemble equipment as required e.g. when processed in the department in line with standard operational procedures and quality management system. • Ability to carry out fine assembly and disassembly requiring some dexterity and the use of lighted magnifiers to carry out detailed inspection including reading fine print and instrument serial numbers • Ability to concentrate for extended periods while checking and inspecting instruments. • Ability to maintain vigilance whilst checking sets containing soiled and sharp instruments. • Mandatory PPE wore in accordance with CDU procedures in each area. • Assist with the disposal of clinical waste and clean procedure trolleys after use. • Move furniture within the Department in preparation for Departmental cleaning. • Attend to spillages immediately to reduce the risk of accidents. • Ensure linen cupboard and store areas are kept tidy and stocked. • Ensure correct laundry bags are used, tied and labeled. • Assist in keeping department areas, and ancillary rooms tidy. • Carry out errands as requested. • Report any faulty equipment. • Take requisitions for repairs to appropriate collection place. • Order weekly stores under guidance of Departmental Manager/ Senior Staff. • Restock of department. Put away stores if necessary. • Cleaning of CDU equipment and re-ordering of equipment. • Defrost fridge on a weekly basis. • Help maintain a safe environment by ensuring floor areas are free of clutter and there is nothing likely to trip visitors or staff. • Recycle as much as possible i.e. clean paper, plastic bottles etc. in correct fashion. • Operate equipment to Quality Management System Standards. • Take water samples, perform automatic control tests, protein tests and air detector test. • Document all actions. Health and Safety • These duties must be performed in accordance with the hospital health and safety policy. In carrying out these duties the employee must ensure that effective safety procedures are in place to comply with the Health, Safety and Welfare at Work Act.
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	- Staff must carry out their duties in a safe and responsible manner in line with the Hospital Policy as set out in the appropriate department's safety statement, which must be read and understood. Quality, Risk and Safety Responsibilities - It is the responsibility of all staff to: - Participate and cooperate with legislative and regulatory requirements with regard to Quality, Risk and Safety - Participate and cooperate with the CHI at Temple Street Quality and Risk and Safety initiatives as required. - Participate and cooperate with internal and external evaluations of hospital structures, services and processes as required, including but not limited to, The National Hygiene Audit, National Decontamination Audit, Health and Safety Audits and other audits specified by the HSE or other regulatory authorities. - To initiate, support and implement quality improvement initiatives in their area which are in keeping with the hospitals quality, risk and safety requirements. - It is the responsibility of all managers to ensure compliance with regulatory requirements for Quality, Safety and Risk within their area/ department. - There is a risk of exposure to blood/contaminated body fluids, mucus, bioburden and odors from contaminated sets/instruments. - There is a risk of exposure to process chemicals through normal use and/or spillage Specific Responsibility for Best Practice in Hygiene - Hygiene in healthcare is defined as "the practice that serves to keep people and the environment clean and prevent infection. It involves preserving one's health, preventing the spread of disease and recognizing, evaluating and controlling health hazards." - It is the responsibility of all staff to ensure compliance with hospital hygiene standards, guidelines and practices. - Department heads/ managers have overall responsibility for best practice in hygiene in their area. - It is mandatory to attend hand hygiene and sharps awareness workshops yearly. <i>The above is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to them from time to time and to contribute to the development of the post while in office.</i>
Eligibility criteria, qualifications and experience	<u>Essential Criteria:</u> - Leaving Certificate / a qualification equivalent to that of a national awarding body. - A minimum of 1 years' experience in a Healthcare Setting. - Knowledge of HSE Standards and Recommended Practices for Central Decontamination/Endoscopy Units.

	- Candidates must hold a certificate in Decontamination and are required to submit a copy with application for post (online course accepted) <u>Desirable Criteria:</u> - Level 6 - Certificate in Reusable Invasive Medical Devices Decontamination (Minor Award) - Level 6 - Certificate in Endoscope Decontamination (Minor Award) - Basic knowledge of IT
Competition Specific Selection Process How to Apply & Informal Enquiries	Applications for this post <u>must be accompanied by a cover letter</u>, setting out relevant experience that illustrates how the essential criteria listed above is met. The criterion for short listing is based on the requirements of the post, as outlined in the eligibility criteria. * Please note that you must submit a cover letter with your CV, this forms part of your application and CV's will not be accepted without a detailed cover letter. The closing date for submissions of CV's and cover letter is Monday 31st August 2026 at 11.45pm. Applications must be completed through the advertised post on CHI.jobs by clicking 'Apply for Job'. Applications will not be accepted through direct email or any other method. For informal enquiries for this specialty/department, please contact Ana Maria Ileni, Decontamination Unit Manager, ana-maria.ileni@childrenshealthireland or phone: 01 878 4751 For other queries relating to this recruitment process, please contact Talent Acquisition Specialist – Rachel.Sheridan@childrenshealthireland.ie PLEASE NOTE: CHI has transitioned to a process of a one commencement day per month for all new employees and Secondments. This update to our Onboarding process is aligned to changes in our monthly/fortnightly payroll and with the corporate induction program. This process enhancement ensures that we can thoroughly prepare for your arrival and facilitate a smooth transition in your onboarding journey. It is important for you to note that if you do not have your pre-employments and mandatory training completed in time, your commencement date will be deferred to the next available date. Below, you'll find the list of commencement dates for 2026 for your information. 5th October 2nd November 7th December

Information on “Non-European Economic Area Applicants” is available from <https://dbei.gov.ie/en/>

Children’s Health Ireland is legally required to verify that all staff **have the right to work in Ireland before they begin employment**, regardless of nationality or immigration status. This right-to-work check is also necessary when an individual re-joins CHI or when their immigration permission or employment permit is due to expire.

Permit holders can change their permit employer to CHI after a period of nine months has passed since commencing their first employment permit in the State. The change of employer applies to the [General Employment Permit \(GEP\)](#) and to the [Critical Skills Employment Permit \(CSEP\)](#). The change is required to be completed as part of pre-employment clearance.

All Permits and Change of Employer applications are processed on the [Employment Permits Online](#).

Some recruitment campaigns may be open to candidates who are not citizens of the EEA, Switzerland, or United Kingdom. You can consult the [Critical Skills Occupational List](#) see if your profession is currently eligible under this route.

The programme outlined for Children’s Health Ireland may impact on this role and as structures change the job description may be reviewed.

Children’s Health Ireland is an equal opportunities employer.